



**NOTICE OF PUBLIC MEETING
REGULAR MEETING OF THE BOARD OF TRUSTEES**

**Monday, December 14, 2020 at 5:00 p.m.
1500 West Agency Road
West Burlington, Iowa
Private Dining Room**

Tentative Agenda

1.0 Routine Items

- 1.1 Call to Order, Roll Call, and Pledge of Allegiance
- 1.2 Adoption of Formal Agenda
- 1.3 Communications (Limited to Five (5) Minutes per Individual)
 - 1.3.1 Audience
 - 1.3.3 Administration
 - 1.3.3 Board
- 1.4 Iowa Association of Community College Trustees Report

2.0 Action Items

- 2.1 Approval of Consent Agenda
(NOTE: All matters listed on the attached Consent Agenda are considered to be Routine by the Board of Trustees and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.)
- 2.2 Approval of Resolution Approving Preliminary Industrial New Jobs Training Program – BioRes Technologies LLC Project
- 2.3 Approval of Resolution Approving Preliminary Industrial New Jobs Training Program – Innovaire Holding Company LLC, Alainzmetrogroup Project
- 2.4 Approval of A Resolution of SCC Adopting the Des Moines County Multi-Jurisdictional Pre-Disaster Mitigation Plan Update, 2020
- 2.5 Presentation of the Audit
- 2.6 IT Management Program
- 2.7 Resolution Ordering Construction of the Residence Hall New Loop Road, Setting a Date for Public Hearing Thereon and Taking of Bids Therefor

3.0 Accountability

- 3.1 Financial Aid Student Loan Default Rate
- 3.2 Guided Pathways/Title III Grant Continued
- 3.3 President's Report
- 3.4 Monthly Financial Report
- 3.5 Facilities Update

4.0 Reorganization of the Board

- 4.1 Adjourn Sine Die
- 4.2 Call to Order and Roll Call by Secretary of the Board
- 4.3 Organization of the Board
 - 4.3.1 Election of Board Chairperson

- 4.3.2 Election of Board Vice Chairperson
- 4.3.3 Appointment of Secretary
- 4.3.4 Appointment of Treasurer
- 4.3.5 Appointment of Representatives for the College County Fair Service Agency Board of Directors
- 4.3.6 Appointment of Representatives for the Greater Burlington Area Sports Facilities Board of Directors
- 4.3.7 Appointment of Iowa Association of Community College Trustees Representative and Alternate
- 4.3.8 Resolution on Signatures for Depositories

5.0 Future Meetings

Iowa Association of Community College Trustees (IACCT) meetings:

- Wednesday, January 27, 2021 – Student Legislative Seminar
- Thursday, January 28, 2021, IACCT Regular Board Meeting
- Feb 7-10, 2021 – ACCT/AACC National Legislative Summit

SCC Board of Trustees meetings:

- Monday, January 11, 2021, 5 p.m. at West Burlington Campus
- Monday, January 18, 2021 **Special Board of Trustee's Meeting**, 5 p.m. at West Burlington Campus
- Monday, February 15, 2021, 5 p.m. at West Burlington Campus
- Monday, March 8, 2021, 5 p.m. at West Burlington Campus
- Monday, April 12, 2021, 5 p.m. at West Burlington Campus

6.0 Adjournment



Darcy Adams, Board Secretary

Item 2.1
CONSENT AGENDA

for
December 14, 2020, Regular Board Meeting

1. Approval of Minutes
 - November 9, 2020 Regular Board Meeting

2. Presentation of Bills of Account

3. Resignations, Terminations and Mutually Agreed to Contract Adjustments

4. Name	Title	Date of Hire	Last day of Employment	Reason
Camille Anderson	Keokuk Campus Office Manager	08/19/1985	01/04/2021	Early Retirement.
Rachel Boyd	Administrative Assistant/Testing Proctor – Student Success Center (Level 6) – WB & Keokuk	08/17/2020	11/30/2020	Accepted Student Success Advocate position.
Peggy Collins	Daytime Receptionist (Level 5)	07/05/2005	01/08/2021	Early Retirement.
Rob deSalme	Assistant Maintenance Mechanic/Groundskeeper Technician (Level 11) - WB	10/11/1998	06/30/2021	Early Retirement.
Marian Hjelmgren	Administrative Assistant – Career & Technical Education & Arts & Sciences (Level 7)	10/07/2019	11/30/2020	Accepted Student Success Advocate position.
Karen Jones	Administrative Assistant – CTHE Dean –Health- (Level 8) - WB	04/04/2005	06/30/2021	Early Retirement.
Lisa Latham	Administrative Assistant – enrollment Services (Level 6) - Keokuk	06/17/2019	11/30/2020	Accepted Student Success Advocate position.
Holly Luttenegger	TRIO SSS Project Advisor - WB	04/06/2015	11/30/2020	Accepted Student Success Advocate position.
Joanne Otto	Bookstore Assistant Manager (Level 8)	10/17/2005	01/04/2021	Early Retirement.
Joan Sharp	Professor - Biology	01/09/2003	08/12/2021	Early Retirement.
Carl Snipes	Professor - Chemistry	08/22/1988	08/12/2021	Early Retirement.

Libby Snipes	Professor - Science	08/15/2002	08/12/2021	Early Retirement.
Rex Widmer	Maintenance Foreman – Keokuk Campue	09/10/2001	09/15/2021	Early Retirement.

5. Employment Contracts

Name	Title	Contract Period	Salary
Rachel Boyd (Replacement)	Student Success Advocate	December 1, 2020 – June 30, 2021	\$22,130.27 (\$ 38,000.00 annual)
Amy Drew (New)	Instructor – Early Education	January 8, 2021 – August 12, 2021	\$21,117.65 (\$65,000.00 annual)
Aaron Furr (New)	Instructional Technology Technician - Multimedia	November 16, 2020 – June 30, 2021	\$22,482.76 (\$ 36,000.00 annual)
Marian Hjelmgren (New)	Student Success Advocate	December 1, 2020 – June 30, 2021	\$22,130.27 (\$ 38,000.00 annual)
Lisa Latham (New)	Student Success Advocate	December 1, 2020 – June 30, 2021	\$22,130.27 (\$ 38,000.00 annual)
Holly Luttenegger (New)	Student Success Advocate	December 1, 2020 – June 30, 2021	\$22,561.22 (\$ 38,740.00 annual)
Paul Peterson (Replacement)	Custodian I – Housekeeper (Level 6) - WB	November 4, 2020 – June 30, 2021	\$20,036.64 (\$ 30,944.16 annual)
Lori Stewart (Replacement)	Evening Receptionist/Housekeeper (Level 5) - MPC	December 1, 2020 – June 30, 2021	\$10,482.24 (\$ 17,957.28 annual)
Sau Kuen Yam (New)	Student Success Advocate	December 1, 2020 – June 30, 2021	\$22,130.27 (\$ 38,000.00 annual)